

# ADIRONDACK SWIMMING ATHLETE/COACH TRAVEL REIMBURSEMENT FORM

To be eligible for reimbursement, an athlete must have represented an AD Club in a USA Swimming Sanctioned meet at least 3 times within the previous calendar year. Athlete also must have competed in AD Gold Championships for the short course season or AD Long Course Championships for the long course season. Receipts are required for all reimbursement applicants. Reimbursement is intended for transportation and lodging of Athletes. Teams may petition for travel reimbursement to the AD Board for similar level meets and events that are not listed on this form.

When a meet is on consecutive weekends at the same venue (ie Juniors 2012 in Irvine, and US Open 2012 in Irvine), swimmers are only eligible for one or the other.

College athletes must have been a registered member of Adirondack Swimming for the 24 months prior to leaving for college to receive full funding. Those registered with an AD club for between 12 and 24 months before college will be eligible for 50% of the reimbursement. They must have competed in 2 Adirondack District meets as a registered AD swimmer in the past calendar year. Swimmers must represent their registered Adirondack club team as their primary affiliation at the meet.

## **Spring Championship Meets:**

**Eastern Zone SC Age Group Championships/Speedo Sectional Championships / NCSA Junior National Championships / YMCA Nationals** - Individual event swimmers are eligible for \$125 a day, up to a maximum of \$250.

- Swimmers and coaches are eligible for \$125 per day that they compete in an individual event (Time trials and relays not included) – up to \$250 for the meet.

**USA Swimming Grand Prix Meets** (eligible for one of the grand prix series per year) – Individual event swimmers are eligible for up to \$150 a day, up to a maximum of \$300.

- Swimmers and coaches are eligible for \$150 per day that they compete in an individual event (Time trials and relays not included) – up to \$300 for the meet.

## **Summer Championship Meets:**

**Speedo Sectional Championships / Eastern Zone Senior Championship/YMCA Summer Nationals/ISCA Summer Championships (ISCA and Florida Int'l Champ Swimmers with Eastern Zone LC Sr Champs qualifying times only)** - Individual event swimmers are eligible for \$125 a day, up to a maximum of \$250.

- Swimmers and coaches are eligible for \$125 per day that they compete in an individual event (Time trials and relays not included) – up to \$250 for the meet.

**USA Swimming Futures Championships** – Swimmers competing in individual events are eligible for up to \$300 for travel expenses. Relay only swimmers are eligible up to \$100. Coaches are eligible up to \$200 per team.

- Swimmers are eligible for \$150 per day that they compete in an individual event (Time trials and relays not included) – up to \$300 for the meet.

**USA Swimming Junior Nationals** – Swimmers competing in individual events are eligible for up to \$600 for travel expenses. Relay only swimmers are eligible up to \$150. Coaches are eligible up to \$200 per team.

**USA Swimming Senior Nationals /US Open/US Olympic Trials**– Swimmers competing in individual events are eligible for up to \$800 for travel expenses. Relay only swimmers are eligible up to \$200. Coaches are eligible up to \$200 per team.

## **Winter Championship Meets:**

**USA Swimming Junior Nationals or USA Swimming Senior Nationals** – Swimmers competing in individual events are eligible for up to \$600 for travel expenses. Relay only swimmers are eligible for up to \$150. Coaches are eligible up to \$200 per team.

**USA or Eastern Zone Select Camps** - Participants are eligible up to \$250.

**THIS FORM MUST BE RECEIVED WITHIN 30 DAYS OF THE MEET ATTENDED  
REIMBURSEMENTS MAY TAKE UP TO 45 DAYS TO PROCESS.**

NAME \_\_\_\_\_ Athlete \_\_\_\_\_ Coach \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ EMAIL \_\_\_\_\_

USA-S NUMBER \_\_\_\_\_

EZ SECTIONALS / NCSA JR'S / YMCA NATIONALS \_\_\_\_\_ EZ SENIOR ZONES \_\_\_\_\_

EZ SC AGE GROUP \_\_\_\_\_ USAS FUTURES \_\_\_\_\_ USAS JR'S \_\_\_\_\_

USAS SR'S / US OPEN / US TRIALS \_\_\_\_\_

LOCATION \_\_\_\_\_ DATE(S) \_\_\_\_\_

EVENTS SWAM \_\_\_\_\_

METHOD OF TRAVEL: CAR \_\_\_\_\_ TRAIN \_\_\_\_\_ PLANE \_\_\_\_\_ OTHER \_\_\_\_\_

**Receipts MUST include athletes first and last name – hand written is acceptable.**

Receipts must accompany reimbursement form before they are paid.

PLEASE Email - Form & Receipts in PDF FORMAT TO: [coachdunham@hotmail.com](mailto:coachdunham@hotmail.com)

No Cellphone Photos Accepted

**ACCEPTED RECEIPTS:**

1. Receipt for hotel from venue area/city and within date range of the meet.
2. Receipts or Ticket Stubs for air fare, train or bus to/from city of meet venue.
3. Mileage – include mapquest or similar travel program to support mileage from athlete's home to city or meet venue. Mileage will be reimbursed at \$ .56 per mile\*. Please list any toll related expenses.

\*Reimbursements limited to maximum amounts as shown on previous page

Questions Contact Chuck Dunham at [coachdunham@hotmail.com](mailto:coachdunham@hotmail.com) or (518) 258-4108

For Office Use:

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