

## ***COACHES, CLUBS...GOOD NEWS for 2009-2010***

USA Swimming has created 3 valuable reports from the SWIMS database that are available only on your Private Club Portal.

- Club membership Statistics
- Athlete Roster
- Non-Athlete Roster

Your Club Portal is accessible from the USAS website: <http://www.usaswimming.org/>

To access it you must first establish a Sign-in Name and Password for your club, if you haven't already done so. Contact Carrie Waters at [cwaters@usaswimming.org](mailto:cwaters@usaswimming.org) for more information and to set up your club portal user name and password. If your head coach has misplaced his/her club portal access information, Carrie can help with that as well.

The **Club Portal** is a free "mini website" for your club. Even if you have a club website, the Club Portal is another avenue of communication for both your current members. If your club already has a website, this section is not meant to displace it, but rather augment it and provide you with useful reports from the USA Swimming registration database.

### **WHAT DOES THIS MEAN FOR YOU AS A COACH?**

#### *First:*

It means that you can (and should) give the Athlete Membership Cards to the swimmers. There is no reason to keep them. You can print a current, valid roster from your Club Portal as proof of registration for a meet. The meet director should accept this as proof of membership. The USA Swimming Membership/Registration Committee hopes that each swimmer has his/her own membership card. These can be laminated as bag tags, kept from year to year, and be used to learn some swimming history.

The athlete on the 2010 card is Mel Stewart. He was chosen by popular vote on the USAS website. His biography is included below.

#### *Second:*

The Portal allows you to check at anytime (even at 1:00am) who is registered, without waiting for the LSC registrar to wake up!

#### *Third:*

You can also print a current non-athlete roster for your Club.

#### *Fourth:*

Your Club's membership statistics are available, generated from the SWIMS database.

### **HOW DO YOU ACCESS THIS INFORMATION?**

Once you are logged into your own Club Portal, click **edit** to see the current rosters and statistics.

**CONGRATULATIONS... YOU ARE DONE.**