

ATTENTION EVERYONE

USA Swimming introduced some changes to registration for the 2024 season.
2024 Registration begins on September 1, 2023.

All existing 2023 members can renew their memberships for 2024 as Premium Athletes, Flex Athletes and ALL Non-Athlete members, beginning September 1, 2023. These 2023 membership types do not expire until December 31, 2023, so there is a 4 month (overlap) period to renew before your membership expires.

Adirondack Season 1 Athlete members expire August 28, 2023, so you must renew before you continue swimming in the fall. You may renew for Premium Athlete (no restrictions) or Flex Athlete (12&Under's only, with a limited participation in 2 sanctioned meets below the LSC Champs level) beginning September 1, 2023.

AD Season 1 is April 1st through August 28th and registration becomes available on March 20th.

ALL members who were 2023 registered have already created their Login Accounts or a parent has created a Login Account to administer their minor children, so you are already set with your Login to get to your SWIMS Dashboard.

Athletes – if you have turned 17 this season, you must create your own Login Account.

NEW FOR 2024 Registrations;

Your club will be deciding on one of 2 new options for renewing your membership.

1. Bulk Renewal – if your club opts in for Bulk Renewal, you will pay your club directly for your USA Swimming Membership and the club will renew your membership.
2. One Button Renewal – if your club opts out for Bulk Renewal, you will be able to register yourself (or your family members) directly from your SWIMS Dashboard instead having to separately login to your club's OMR link.

Your club will inform you of their selected option.

These New Options are available to ONLY those who were 2023 Registered.

ALL Others must still use the club's OMR link the same way as described in the pages below.

If you are planning to transfer to another club, please submit your transfer as soon as possible to the LSC Admin so it is processed before your renewal.

ALL NEW Members and Members Renewing who were NOT 2023 Registered, but registered at some time in the past, Must use a club's OMR link to register as explained in the pages below.

Remember, if you were EVER a member of USA Swimming, in Any Capacity, anywhere in the country, you are a Renewing Member. (If you swam as a child 20 years ago and are joining now as a coach, you are renewing ... if you were a member in California 10 years ago and you are joining a new team in New York, you are renewing).

You MUST have your USA Swimming ID BEFORE you create a New Login Account so it can be linked you your login, you cannot go back and link your ID later.

Email the AD LSC Admin for help obtaining your USA Swimming ID.

Bill Faucett office@adirondackswimming.org

Parents and USA Swimming Members

SWIMS is the USA Swimming Database of all Members and associated information. Data, times, education, etc.

OMR is the Online Member Registration system.

The "Login Account" everyone needs to create has nothing to do with your SWIMS data Record. USA Swimming has contracted Ping Security to provide secure access to their programs. The login is with Ping Security, not USA Swimming.

- 1. EVERYONE must use the SWIMS 3.0 Link to create your Login Account.**
- 2. ALL members ages 16 and older can and should create their own Login Accounts.**
All automated Education Courses MUST be initiated through the actual Member's Own Dashboard.
- 3. If you are now or were a member of USA Swimming in the Past, GET YOUR NEW USA Swimming ID FIRST.**
Your Club Admin or the LSC Admin can help you get your ID.
- 4. If you are a Non-Member Parent who needs a Login to Administrate your minor swimmers, create your login without linking any ID to it. After you have created your Login, add your swimmers as Family members.**

NEW Members are those persons who NEVER EVER were registered to USA Swimming in Any Capacity.

This has nothing to do with the club you belong to or the state you lived in in the past.

If you were an athlete member in California in 1999 and are now joining as a coach in NY, you RENEW.

If you were an athlete member of a team in Ohio and have moved to NY, you are a RENEW.

If you're not 100% sure, email the LSC Admin and provide your full legal name, date of birth and the location where you believe you last registered so I can locate your SWIMS ID. office@adirondackswimming.org

Existing Members, BEFORE Creating Your Login,
Get Your NEW USA-S ID from your Club Admin or the LSC Admin.

The same login works for SWIMS 3.0, OMR and the "USA Swimming" phone app.

SWIMS 3.0 Link <https://hub.usaswimming.org/landing> everybody uses this link to access their SWIMS dashboard.

OMR Links are unique to each club and must be obtained through your Club Admin.

Unattached Members are administrated by the LSC Admin.

- 1. Once you finish creating your Login, you cannot change it.**

If you are a member and didn't link your SWIMS record while creating your login, you cannot go back and fix it. You MUST completely delete your login and create a new one.

This has no effect on any of your USA Swimming information in SWIMS.

First, log in ... **record the ID's of any family members and then Remove them from your family group**

... print out any receipts for registration you have.

Second, on the top right of your screen you'll see "your name Settings Login/Logout". Select "Settings".

Delete your account, then create a new login (you can use the exact same username, password and email).

Be sure to have your ID ready to link your login to your SWIMS Record.

If you were never a member and want to join, first create your login using the SWIMS 3.0 link above.

Once your login is created, Login using your club's OMR link and register as a member.

- 2. New Athlete Members and Athletes transferring to AD from another LSC must provide legal ID to prove age.**

USA Swimming does NOT require proof of age, it is up to the individual LSC's if proof of age is required.

AD does require a copy of an athlete's birth certificate or passport to confirm name and birthdate.

Please send the copy directly to the LSC Admin. I don't suggest uploading to SWIMS.

SWIMS does not notify me of any birth certificate loads, so if you do upload, you still need to let me know.

You are welcome to email a copy or you can certainly mail it if you feel uncomfortable with email.

Legal ID is NOT shared with anyone. I confirm the athlete's information and retain a printed copy only until the end of the registration season and then they are destroyed.

Parents, Club Admins, Registrars, Coaches, etc., cannot edit an athlete's date of birth in SWIMS. Only an LSC Admin or someone with higher security can edit birthdates.

Without proof of age, AD restricts athletes to swimming in Open/Senior events only at sanctioned meets.

If you have any questions, please contact me, Bill Faucett, office@adirondackswimming.org

If you need to mail anything to me 4 Edwin Drive, Charlton, NY 12019

Special Note on Creating a Login

We have had a lot of issues with parents creating New Members Records in SWIMS for their children or themselves, when they are truly a Renewing Member. This is a real issue as the original SWIMS record contains all of your member history of registration and recorded times. We need everyone to take a minute and do the initial set up more carefully. If you are not sure, ask first. Contact your Club Admin or the LSC Admin.

LSC Admin, Bill Faucett office@adirondackswimming.org

Anyone who has EVER been a USA Swimming Member will be Renewing when registering
This applies to Adult Members who used to be Athlete Members.

To help avoid duplication, anyone who has ever been a member in the past and any Parent who is setting up a Non-Member Parent Login, must use the general SWIMS 3.0 link to set up your initial Login.
<https://hub.usaswimming.org/landing>

If you were a past member, contact your Club Admin or the LSC Admin FIRST to get your new USA Swimming ID. Then complete the login creation and link your ID to the login. You cannot link an ID after the login has been created. The only option is to delete the login and start over.

If you are a Parent who is NOT a member, create your login without linking any ID to the initial set up.

Parents must add their swimmers to their Family Dashboard. Existing member children can be added from the SWIMS 3.0 login. New children will be added automatically to the Family Dashboard when they are added as new athletes using your club's OMR link.

After the login is set up you can use your club's OMR link to register yourself or your swimmers in your family.

Reminder

Adirondack Swimming Requires Legal ID for ALL NEW to USA Swimming ATHLETE MEMBERS and for ALL ATHLETES WHO TRANSFER FROM ANOTHER LSC TO AN AD CLUB.

Be sure to email a copy of your athlete's Legal ID (Birth Certificate, Passport) to the LSC Admin at office@adirondackswimming.org . Please include the club the athlete has joined in the email.

SWIMS has an option for parents to Upload a copy of the swimmer's birth certificate.

USA Swimming has no need for your child's birth certificates.

Please DO NOT upload these documents. Email or mail the copy directly to me, the LSC Admin. I verify your child's birthdate, check name spelling and file the certificates until the end of the current registration season. They are destroyed after that. NO ONE Else sees them. No one below the LSC Admin level (including parents) can edit birthdates once they are recorded.

Athletes who have not provided legal ID will NOT be allowed to enter any age specific events at AD meets until such ID has been provided. These athletes may only enter Open or Senior events until legal ID is provided.

Transfer Forms and fee are still required in AD. The transfer form can be found on the FORMS page of the AD web site. The form can be filled out using Adobe Acrobat or Adobe Reader. When filled in, save the file using "Save As" and name the file the name of the athlete being transferred. Email the file to the LSC Admin at office@adirondackswimming.org . There is no transfer fee but a completed Transfer Form is Required for all Athlete Transfers to confirm the request.

This is what the Security Login Screen Look Like (without my Name)

LOGIN

Please login with your username and password.

Username:

bill.faucett

Password:



LOGIN

FORGOT USERNAME

FORGOT PASSWORD

CREATE A LOGIN

HELP

If you are a parent about to register your child, please create your account first - ARTICLE

How to create an Account as a Parent - VIDEO

How to create an Account for Existing Members - VIDEO

How do I set up my new SWIMS account if I already have a membership? - ARTICLE

How do I create an account in SWIMS as a new member? - ARTICLE

How do I create a new account for a family member? - ARTICLE

Membership Upgrades

There is a new process for Upgrading Memberships.
Upgrades can be done for the following member types;

Flex Athlete can be upgraded to Premium Athlete

Season 1 Athlete can be upgraded to Premium Athlete

Non-Athlete Administrator can be upgraded to Non-Athlete Other, Official or Coach

Upgrades are now done from your member Dashboard after you login to SWIMS 3.0, NOT OMR.

Below is a clip from a USA Swimming Newsletter.

The link at the end of "Step-by-step instructions can be found" will provide complete instructions. Although the article says upgrading seasonal memberships, all upgrades work the same way.

Upgrading Flex or Seasonal Membership

- A member can only upgrade from Seasonal to Premium prior to the expiration date of their Seasonal Membership or from Flex to Premium prior to August 31st.
- Step-by-step instructions can be found [here](#). (be patient, page takes a few seconds to load)
- USA Swimming will not refund any Seasonal Membership payments after the Seasonal expiration date.
- Once a Seasonal membership expires, full payment for a Premium Membership is required. The member will need to use the club specific OMR link to register (Upgrade will not be available.)