



USA SWIMMING – 2012 CLUB APPLICATION FORM

CLUB CODE: _____ CLUB NAME: _____

CLUB SETTING: Rural Suburban Urban

PLEASE CHECK ONE:

NEW CLUB RENEWING CLUB
(Club is defined as a group with athletes and coaches. Insurance certificate will be issued.)

NEW ORGANIZATION RENEWING ORGANIZATION
(Organization is defined as a group without athletes and coaches. No insurance certificate will be issued. **Seasonal clubs cannot be organizations.**)

FIRST YEAR AS A USA SWIMMING CLUB: _____

NEAREST MAJOR CITY: _____ CLUB WEB SITE: _____

PRE-EMPLOYMENT SCREENING

By checking this box and signing below, I formally acknowledge that this club is conducting a pre-employment screening on all new employees who are required to be members of USA Swimming as required in the USA Swimming Rules & Regulations, Article 502.6.8.

Signature: _____ Printed Name: _____ Date: _____

Failure to check this box and sign this statement will result in the club application being rejected.

CLUB CONTACT (This person will receive USA Swimming mailings and be responsible for distributing the information.)

CLUB CONTACT: _____

POSITION (board president, owner, coach, etc.): _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ BUSINESS: _____ CELL: _____

FAX: _____ EMAIL: _____

PRIMARY ORGANIZATIONAL AFFILIATION, WHO OWNS THE CLUB, CLUB TAX LISTING (To register as a club, a selection must be made for Primary Organizational Affiliation, Who Owns the Club and Club Tax Listing.)

Check if registered last year and there are no changes to the Primary Organizational Affiliation, Who Owns the Club and Club Tax Listing that were listed last year.

PRIMARY ORGANIZATIONAL AFFILIATION
(Please note the club's primary relationship/affiliation with any one of the following organizations. **Choose one only.**)

- Not Applicable
- Boys & Girls Club
- College/University
- Country Club
- Health & Fitness Club
- Hospital
- Jewish Community Center
- Park & Recreation Department
- Private School
- Public School/District
- Summer Club or Home Owner's Association
- YMCA
- YWCA
- Other

- WHO OWNS THE CLUB**
- Coach Owned
 - Boys & Girls Club
 - College/University
 - Country Club
 - Health & Fitness Club
 - Hospital
 - Jewish Community Center
 - Non-Profit Corporation (Parent Board)
 - Park & Recreation Department
 - Private School
 - Public School/District
 - Summer Club or Home Owner's Association
 - YMCA
 - YWCA
 - Other

CLUB TAX LISTING
(Please list the club's main tax listing and not the parent's/booster organization if it is a separate entity.)

- Sole Proprietor
- Partnership
- LLC
- Sub-S Corporation
- Other For-Profit Corporation
- 501(c)3 Non-Profit Corporation
- Other 501(c) Non-Profit
- Other Non-Profit Corporation
- Does Not Apply

FIND-A-CLUB CONTACT (To register as a club, a Find-a-Club Contact must be listed. Information will appear on the Find-A-Club page of USA Swimming's Web site.)

FIND-A-CLUB CONTACT: _____
PHONE: _____ EMAIL: _____

REGISTRATION DATE AND TYPE

REGISTRATION DATE: _____ (For LSC Office Use Only)

PLEASE CHECK ONE:

YEAR-ROUND CLUB SEASON 1 CLUB SEASON 2 CLUB ORGANIZATION

HEAD COACH

COACH: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
HOME PHONE: _____ BUSINESS: _____ CELL: _____
FAX: _____ EMAIL: _____

FACILITIES USED BY YOUR CLUB – LIST ALL FACILITIES (To register as a club, a facility must be listed. If additional space is needed to list facilities, use separate sheet of paper and attach to application.)

Check if registered last year and there are no changes to the facilities that were listed last year.
If a facility is no longer in use by the club, list the facility name and the word "Delete" (example: Nathan Natatorium – Delete)

FACILITY NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____

POOLS AT THIS FACILITY:

Pool 1: Length: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	Width: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	<input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor <input type="checkbox"/> L-shaped pool
Pool 2: Length: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	Width: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	<input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor <input type="checkbox"/> L-shaped pool

FACILITY NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____

POOLS AT THIS FACILITY:

Pool 1: Length: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	Width: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	<input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor <input type="checkbox"/> L-shaped pool
Pool 2: Length: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	Width: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	<input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor <input type="checkbox"/> L-shaped pool

FACILITY NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____

POOLS AT THIS FACILITY:

Pool 1: Length: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	Width: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	<input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor <input type="checkbox"/> L-shaped pool
Pool 2: Length: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	Width: _____ <input type="checkbox"/> Yards <input type="checkbox"/> Meters # of Lanes: _____	<input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor <input type="checkbox"/> L-shaped pool

If any of the above information changes, please notify your LSC Registration Chair.

Instructions for Club Application

1. **ALL information is REQUIRED for 2012 registration.**

2. Coach **MUST** be USA-S registered for the period the club registration covers.

Club Applications Cannot be Processed until the Coach and the Safety Coordinator are already properly registered with USA Swimming. In the club registration process, we are not allowed to enter this information, we must do a search for the Active Member and select them from the USA Swimming SWIMS Database. The Safety Coordinator is usually a club board member and the Coach must meet the minimum age requirement and have current certifications on file.

Please be certain to have these people registered before or with this application.

Also, be certain that a copy of your coaches up-to-date certifications are provided with his/her registration and that he/she has met any required educational requirements or background screen requirements.

USA Swimming Note to LSC Registrars:

Effective with the 2012 membership year, you cannot renew or add a club unless someone from the club checks and signs the club application form verifying that the club will conduct pre-employment background screens on any job candidates. Please review each club application carefully and if the box is not checked and that section of the application not signed, you need to return the application to the club.

This is not the same as the criminal background check required for non-athlete members. Clubs will have several different options for screening their new hires and information about these options will be sent to clubs this summer.

Club Applications are Mailed to: Kathleen Furman
Registrar - Adirondack Swimming, Inc
1007 Arapaho Path
Scotia, NY 12302

kfurman@adirondackswimming.org

REGISTRATION FEES FOR CLUBS

2012 Club Fee Renewal \$200.00 Year Round

(\$100 Renewal Discount Applies if received by Dec 1st)

2012 Club Fee New Club \$100.00 Year Round

2012 Club Fee New/Renewal \$60.00 Season 1 (April 1st – August 28th)

All Renewals received by the LSC Registrar, on or before December 1st, will be eligible for a \$100.00 discount. All registration materials necessary and all fees necessary must be RECEIVED by the AD LSC Registrar on or Before December 1st. Post Mark Dates will NOT be Honored. Please be certain that the LSC Registrar has registrations and any certifications required for the persons necessary to complete the club registration (*coach of record and safety coordinator are required to be registered in SWIMS Prior to renewing the club registration*).

Please Note! Once this registration has been successfully entered to the USA Swimming Database, SWIMS, Adirondack Swimming is Billed for the Registration. USA Swimming will NOT Issue Refunds Under Any Circumstance.