

ADIRONDACK SWIMMING HOUSE OF DELEGATES MEETING

October 7, 2018

MINUTES

Andre Paradis
Jerrett O'Donnell
Ann Korzun
JoAnn Faucett
Dan Tanski
Sean Caron
Marco Greico
Mark Lipkin
Patrick Sweeney

Debbie Erickson
Jenn Dixon
John Fitzmaurice
Gerad Randall
Sharon Brandl
Kristen Griger
Kate Carroll
Maggie Carroll
Abie O'Donnell

Laura Davis
Emily Lapier
Connie Miller
Isabel Nelson
Anne-Marie Nelson
Regina Anderson
Autumn Pelkey
Rob MacLeod

Reviewed and approved minutes from Spring 2018 HOD Mtg.
Approved Agenda

Treasurer Report: Alison Vitullo (presented by Sean Caron)

- Outreach budget was permanently increased to \$10K.
- Keybank jumbo CD matures Nov 14, 2018. Will renew into new CD with shorter maturity.
- Outstanding checks total \$9,414.76 and include several athlete travel reimbursement checks.
- Total travel expense is significantly under budget due to changes for Zones. Budget will be adjusted.
- Total cash balance as of 9/30/18 is \$413,033.
- Report approved.

Outreach Report: Rossi Maldonado

- Starting to review applications for SC season. 1st deadline was September 15. We have received applications from 7 families representing 12 athletes. All teams at this point are offering a matching grant. All returning applicants have a positive coach statement from prior season.
- 2nd deadline is October 24th. Have received 2 applications for this wave so far.
- For 2017-18; During SC 16 families and 28 athletes received grants totaling \$7,900. For LC 6 families and 12 athletes received grants totaling \$1,950. Total grants paid was \$9,950.
- Report approved.

Registration and Membership Chair Report: Ann Korzun

- Final 2018 statistics:
 - 2809 total Members; 2467 athletes (includes 186 seasonal and 34 outreach), and 342 non-athletes includes 164 coaches and 84 officials.
 - 34 Clubs (33 year round and 1 seasonal). We have 3 unattached groups (AJCC, Greenbush Y and Tiger Aquatics). 1 club did not renew (Bethlehem Bay Rays). One club is newly approved: Marlboro Dukes, MDST. 1 club is in the process of preparing application: Tiger Aquatics Club in Kingston area. 1 club may not renew for 2019: SSCY.
- 2019 YTD Statistics:

- 604 athletes, 73 non-athletes and 7 clubs. This includes 35 Flex members and 10 Outreach members.
- FLEX membership. A new option from USA Swimming.
 - Fee: \$20 – can be upgraded to premium by paying difference.
 - FLEX members are limited to 2 sanctioned meets per year and cannot participate in a championship meet.
- Junior Coach membership. A new category:
 - For ages 16-17. Same requirements and certifications as coach except BGC is not required.
 - Must have an over 18 certified coach on deck. Only pays one \$77 membership if also an athlete.
- News for Club Registrars:
 - The new process for club registrars to directly upload batches to a queue in SWIMS is still in testing phase. Should have been ready September 1 but was delayed again.
 - USA-S and 3rd party software is not fully capable of handling Flex Memberships but there are work-arounds.
 - Accept Paypal payment option for small amounts (3 or less registrations) to be used in rush situations.
 - Non-athletes must be renewed annually. Signed applications and payments are to be mailed to Ann Korzun.
 - You may send club file to Ann for a Registration Reconciliation.
 - Ann Korzun held a club registrar workshop in August and will also meet after the HOD mtg.
- Member Cards and Certifications for Non-athletes
 - AD will continue to print and mail cards to coaches and officials. (one per year).
 - Non-athletes can view, display and print their own card any time through DeckPass.
 - Invalid non-athletes may not act in any official capacity on deck at practice or meets.
 - Clubs have the responsibility to monitor the certifications of their non-athlete members. Can be viewed on Club Portal through USA-S website. Contact Ann for password if needed. Also check reports posted on registrars private page on the AD website.
- Proof of USA Swimming Membership – Meet hosts please take note:
 - DeckPass
 - Official Roster from the USA Swimming Club Portal
 - Verification by the Adirondack LSC Registrar.
- Coaches: Remember to monitor expiration dates for certifications.
- Report approved.

Age Group Chair Report: Jerrett O'Donnell

- 2018 Adirondack LC Zones team had 25 athletes; 13 females and 12 males competing in Richmond, VA.
 - The swimmers had 108 individual entries and 12 relay entries. We only had enough swimmers for 11-12 male and female relays and 13-14 girls relay.
 - Overall there were 30 applicants and will continue to use "A" motivational time as standard.
 - Alayna Grey set new meet record in 13-14 Girls 50m free with a 26.52.
 - Brayden Henkel set meet record in 11-12 Boys 50M Breaststroke with a 32.09.

- SC Age Group Zones Championships will be held in Webster, NY April 3-6. Entries are by individual teams and cut times. Cut times are posted on EZ website.
- 2019 LC Age Group Zones Championships will be held in Richmond, VA August 7-10. This remains an “all-star” format. Looking at ways to do a better job of letting swimmers and families know about meet so we can have a bigger team going in 2019.
- Report approved.

Safety Chair Report: Chuck Dunham No report

Senior Vice Chair Report: Jerry Adams no report

Coaches report: Jenn Dixon

- Will establish committee to explore if the coaches should elect Coaches Rep?
- Report Approved

Records and Top 10 Chair Report: Dan Tanski

- During LC 6 District records were set and 9 resident records (8 at LC Zones) were broken.
- Report Approved.

Sanctions Chair Report: Bill Faucett presented by JoAnn

- AD Meet Bid and Sanction Fee 2 year Comparison

	2016-2017	2017-2018		
Bids	\$1,240.00	\$1,255.00	increase	\$15.00
Fees	\$49,839.50	\$52,727.50	increase	\$2888.00
Overall	\$51,079.50	\$52,982.50	increase	\$2903.00
- Same number of sanctioned meets in both seasons.
- Teams need to get bids and meet announcements in on time.
- Report Approved.

Administrative Vice Chair Report: Don Lipkin presented by Sean Caron

- Work continues toward achieving our LEAP 2 certification. Shooting to certify in time to receive our “Big Check” at next years’ Convention
 - COPPA policy passed by HoD at Regular (Spring) meeting
 - Bill has created required links and posted required information on AdirondackSwimming.org
 - Ann has led course for new club registrars.
 - Main remaining items are focused on governance, and especially finances. Alison, Sean and I are working to have everything in place to comply with our bylaws and LEAP 2 requirements by Spring meeting
 - We will host Jane Grosser for LEAP workshop mid-month...encourage all to participate, there’s something there for every aspect of our organization (finances, governance, officials, coaches, athletes)
- Completed draft of the new ADSI Bylaws (will cover in New Business). This will not only bring us into compliance with USA Swimming’s newest template (almost two years before deadline), but will greatly streamline the document that governs our operations.

- Once Bylaws have been ratified by HoD, reviewed by legal counsel and approved by USA Swimming, we will commence updating our Policies & Procedures Manual. Expect this to be completed in time for approval at our 2019 Annual Meeting.
- Report approved.

General Chair Report: Sean Caron

- USA Swimming convention was attended by Sean Caron, Don Lipkin, Mark Lipkin, Marco Greico, Laura Davis, Jerry Adams and JoAnn Faucett.
- Effective September 2020; 12-unders will no longer be able to wear tech suits. Still looking at definition of tech suit. Expect manufacturers will put symbol on suits to identify non-tech suits.
- Safety Chair is being renamed to Operational Risk Chair.
- A Meet Safety Director will be required in the future at meets. Effective date has not been announced at this time.
- The word "Olympic" cannot be used in any meet title.
- 70% of all LSCs are LEAP 2 certified. Of the Mighty 2500 just over 50% have LEAP 2 certification.
- Our at-large athlete has been appointed by General Chair appointed and has been athlete with 2nd most vote. Do we want to change this? Athletes to discuss and report back.
- \$300 was added to athlete activity budget in electronic vote.
- New USA Swimming by-laws template was approved at convention.
- As a result, will have a new Finance Director on the board. The treasurer position will be outsourced. Treasurer will still be on the board but have no vote or voice at meetings.
- Policies and procedures will also have to be updated to follow new by-laws.
- Report Approved.

Officials Chair Report: JoAnn Faucett

- Had an Officials Clinic October 6 in Duanesburg. Clinic had 8 attendees from 7 teams. Another clinic will be held on November 4th at Emma Willard.
- To host a meet, clubs must have 2 officials on deck for all sessions.
- AD need more refs and starters.
- Host clubs need to ask referee to be their ref before sending in meet announcement.
- Meet directors need to be USA members.
- No drones allowed in pool area.
- 15M mark has to be marked on the side of the pool by May 2019.
- Cannot bring own backstroke ledge.
- Report Approved.

SafeSport Chair Report: Laura Davis

- One incident in AD reported and investigated over the summer. It was found to be ungrounded.
- 90 incidents are being investigated across the country. A lot is adult-to-adult bullying.
- A new SafeSport program will be launched in January 2019.
- USA Swimming is accepting applications for 8 Fellowships; 4 SafeSport fellows, 2 Diversity and Inclusion Fellows and 2 Clean Sport Fellowships. It is targeted toward current sophomores and applicant must be at least 15 years old. Applications are due October 20th, 2018.
- A new SafeSport Club recognition process is being rolled out. Certified clubs will show up first in search on USA Swimming. Each club should have SafeSport coordinator. Must be USA Swimming registered and on the club board.

- SafeSport link on AD website
- Report Approved

Technical Planning Chair: Andre Paradis

- Silvers 2019 will be hosted by Delmar at RPI and Starfish at TBD. Both meets will be March 1-3, 2019. 2019 Silvers site team lists were distributed.
- Golds will be hosted by Schenectady March 10 and 15-17.
- Future Site Rotation:

	2019	2020	2021	2022
Golds	DELM	SCHE	ALBS	CPP
Silvers	SCHE	ALBS	CPP	DELM
Silvers	ALBS	CPP	DELM	SCHE
Off	CPP	DELM	SCHE	ALBS

- Spring Speedo Sectionals: March 28-31, 2019. Qualifying times are posted.
- Summer AD LC Championships: July 26-28, 2019 hosted by Clinton Cudas.
- LC Senior Zone Championships: August 1-4, 2019 in Buffalo.
- Motion: “add 500 for 12-unders to Silvers.” Passed
- Motion: “change 400 free relay to 200 free relay at Silvers”. Passed
- Motion: “change cut time for Senior 1650 to 19:10.99 for girls and 18:10.99 for boys.” Passed
- Report approved.

Athletes Reports: Marco Greico, Patrick Sweeney, Amaya DiGiovanni, Mark Lipkin

- Email for athletes has been updated to: adathletereports@gmail.com.
- **Greco:**
 - **National Awards Committee:**
 - USA Swimming Award: Multiple nominations. Awarded to Carol Burch
 - Per AEC recommendation to committee, new award created to recognize Athlete who has given a lot to the sport with leadership. Inaugural winner Van Donkersgoed.
 - Redefined Athletes Appreciation Award to be limited to non-athletes.
 - Two new world records set this year by USA Swimmers (Kathleen Baker-100 Back and Katie Ledecky-1500 free). Received their rings.
 - Swimmer of the year: Katie Ledecky
 - **Eastern Zone:**
 - **Result of Eastern Zone Speedo Sectional Task Force:**
 - I presented on behalf of the task force at convention.
 - Time Trials increased from 2 to 3 to give more opportunities to swimmers.
 - Event order changes, shifting of relays with 800 free relay now on Thursday. 200 Medley relay on Friday. 400 IM and 500 FR swapped places. Full list of changes are on Eastern Zone Website.
 - Goal was to shorten session durations (finals especially).
 - Considered LSC realignment for who goes to North/South, no change due to travel burden.
 - **Budget Task Force will continue to meet over next few months.**
 - **EZ Tech Planning Committee:** Athlete positions now added to this Committee following Convention. I am serving as one of the athletes for this year.

- **LSC Report:**
 - **Convention:**
 - Newly Elected Athletes Executive Committee(10 Members): Nick Smagula elected as President
 - AEC still stressing that leadership comes from grassroots.
 - Focused this year's athlete meetings at convention around leadership skills.
- **Mark:**
 - Will host a Mock swim meet at beginning of SC 2019 for new swimmers.
 - Will have competition among athletes to create new AD logo. Logo has to be approved by board.
- **Patrick:**
 - Athlete committee expanding. Hoping to get contact and representation from all clubs. At this time committee also includes Kasey Keaney from Guilderland Y and Morgan Durr from Oneida Dolphins.
 - Social media accounts are in compliance with USA Swimming and LSC guidelines.
 - Of the new \$300 athlete budget, \$18 was spent on flyers for the kick-off tournament.
 - Regret fundraising event for outreach planned for September had to be cancelled.
- **Amaya:**
 - Will look into having an information table at meets to provide information to swimmers and families about Zones, Speedos, etc
- **Reports accepted**

New business

- Adirondack Aquatic Center update from Laura Davis:
 - Complex will have 4 pools.
 - Land set aside in Malta. Have business plan ready. Is currently raising funds.
 - Collecting signatures of supports. At swim meets can purchase stickers to show support.
 - \$22 million project. Have grant applications in with State.
 - Building relationships with insurance companies and banks to have them be sponsors.
 - Growing relationships with philanthropists.
 - Pool is for the entire district, not just one team.
 - Will have seating for 600 swimmers and 1200 spectators.
- Sean Caron:
 - Need Finance Vice-Chair per new by-laws: Board member to be elected by HOD, shall serve for 2 years and can serve 2 terms. Board nominates Alison Vitullo. Motion: "Elect Alison Vitullo as Finance VC effective immediately". Passed.
 - Governance Leap 2 session Sunday Oct 15th for board members with 2 USA Swimming reps. This will fulfill remaining LEAP 2 requirements.
 - Adirondack proposes new by-laws as set forth by USA Swimming. There will be a transition period as new by-laws will change composition of board. Age Group Chair will now be Program Development and Senior chair is now Program Operations Vice-Chair". Motion: "Approve new by-laws". Passed.
- Dates for Spring meeting: May 5th.

Adjourn 12:51

OLD business for Spring Meeting agenda:

- Report from coaches committee on how to elect coach rep.