

# ADIRONDACK SWIMMING, INC. APPLICATION FOR SWIM MEET SANCTION

Organization: \_\_\_\_\_

Meet Date(s): \_\_\_\_\_

Type of Meet: Developmental: \_\_\_\_ Invitational: \_\_\_\_ Championship: \_\_\_\_ Dual: \_\_\_\_ Other: \_\_\_\_

Please Specify if "Other" \_\_\_\_\_

Meet Name: \_\_\_\_\_

Pool facility: \_\_\_\_\_

Location: \_\_\_\_\_

Meet Director: \_\_\_\_\_

Phone : \_\_\_\_\_ Email: \_\_\_\_\_

Meet Referee: \_\_\_\_\_

Phone : \_\_\_\_\_ E-mail: \_\_\_\_\_

Head Coach: \_\_\_\_\_

Phone : \_\_\_\_\_ E-mail: \_\_\_\_\_

Certified Officials from Host Team: Minimum of 2 Certified S&T Officials from Host Club are REQUIRED

Name: \_\_\_\_\_ Type of Certification: \_\_\_\_\_

Name: \_\_\_\_\_ Type of Certification: \_\_\_\_\_

Name: \_\_\_\_\_ Type of Certification: \_\_\_\_\_

Name: \_\_\_\_\_ Type of Certification: \_\_\_\_\_

(types: stroke and turn, starter, referee, admin, etc.)

## CONDITIONS AND REQUIREMENTS:

The designated representative agrees, on behalf of the swimming organization applying for this Sanction, to abide by and govern this event under the Rules and Regulations of USA Swimming, Inc., Adirondack Swimming, Inc., and all other terms and conditions upon which this Sanction may be granted.

Sanctions issued to one organization cannot be transferred to another organization.

In granting this Sanction it is understood and agreed that USA Swimming, Inc. and Adirondack Swimming, Inc. shall be free from any liabilities or claims from damages arising by reason of injuries to anyone during the conduct of the event.

All Athletes competing must be currently registered athlete members of USA Swimming, Inc. All Meet Directors and Officials, serving in an official capacity in a sanctioned event, must be registered non-athlete members of USA Swimming, Inc. and current in all USA Swimming requirements. All persons acting in any coaching capacity in a sanctioned event must be currently registered coach members of USA Swimming, Inc. and current in all USA Swimming requirements.

Accept no Pending USA Swimming Registrations.

**Application for sanction must be accompanied by;**

- 1. an electronic copy of the Meet Announcement**, which adheres to the contents and format provided in the "Adirondack Swimming Meet Announcement Template" (see FORMS on the AD Web Site), and will include therein a complete schedule of lanes and times for all warm-up procedures, which must be adhered to by all participants **and**
- 2. a complete Meet Manager file of the set up meet.**

Entry blanks, announcement, advertising and the meet program  
must bear conspicuously the statement:

**"Held under the Sanction of USA Swimming, Inc. and Adirondack Swimming, Inc."**

**After the Sanction is issued, the official Meet Announcement and the events file will be posted to the Adirondack Swimming Web Site.**

**The organization receiving a sanction will:**

1. Send a check payable to "Adirondack Swimming, Inc." to the Adirondack Sanction Chair, within 30 days after the meet. The travel fund assessment is fifty cents (\$0.50) per individual entry, \$1.00 per relay entry, and \$2.00 per swimmer entered in the meet. (See "Meet Financial Statement" form for further instructions)  
Fees received late are subject to a monthly fine of 5% of the total due (\$50 minimum).
2. File, within 45 days after the event, a financial statement setting forth all receipts and disbursements in connection with the sanctioned event, to the Adirondack Sanction Chair.
3. The organization receiving a sanction will furnish, within 15 days after written request, all receipts and vouchers related to the sanctioned event.
4. E-mail the Meet Manager file or a backup of the Meet Manager file of the meet to the AD Sanction Chair;
  1. After entries are received, no less than 5 days in advance of the meet for posting of the Psyche Sheets and to reconcile the file for any USA Swimming Registration issues (bad data or unregistered athletes).
  2. Within 5 days of the completion of the meet for posting the Results and the CL2 file and loading of the results to the USA Swimming National Database, SWIMS.

No sanction to hold any athletic event of any kind shall thereafter be issued to an organization that has failed or refused to file with Adirondack Swimming, Inc. any statement or affidavit required under any subdivision of 202.2.10, until the statement or affidavit is filed, or until such time Adirondack Swimming may determine.

Sanction may be withheld or withdrawn by Adirondack Swimming if the competition was not conducted in accordance with the above requirements.

---

I hereby certify that I have been delegated authority to act on behalf of the organization to request a swim meet sanction from Adirondack Swimming, Inc.

**NAME:** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

---

**Mail or Email the Sanction Request Form to the AD Sanction Chair.**

**Sanction requests must be received at least 4 weeks prior to the meet.**

**Meet Bid Form and Bid Fee are Required, BEFORE Sanction is processed.**

See the AD Web Site [www.adirondackswimming.org](http://www.adirondackswimming.org) for current Board Members and Forms.

# Sanction Request Supplement Safe Sport / Covid Requirements

In applying for this Sanction (ed event), the Host \_\_\_\_\_ (swim club) agrees to comply and to enforce all health and safety mandates and guidelines of USA Swimming, Adirondack Swimming, the state of New York and the local jurisdiction of \_\_\_\_\_

Safe Sport considerations will be in place to ensure parents have access to and/or the opportunity to observe their child while participating. Spectators either will be allowed or there will be visual access with the use of closed circuit live video or other streaming options.

Event Host Name \_\_\_\_\_

Date(s) of event \_\_\_\_\_

Signature of Host Club Representative \_\_\_\_\_